

Operations Committee

Agenda Minutes

September 5, 2023

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

Members Present: Scott Erb, Libby Kaut, Carol Coles


Other Board Members present: Dee Robinson, Rich Ruhlin, Jeff Barnum

Staff: Christian Elkington, Monique Poulin, James Black

Other staff present: None

1. Call Meeting to Order - Chair Erb
 - a. Called to order at 5:02

2. Review [minutes](#) from the last meeting - Chair Erb
 - a. Questions?
 - i. None

3. Updates - Black
 - a. Operations & Maintenance Spreadsheet
 -  FY 24 Building and Maintenance Projects (1).xlsx
 - i. Review
 1. James reviewed the project document and highlighted a few from each building. He has been working closely with Mike Turner with our crew making its way through the list.
 - ii. Concerns
 1. None
 - b. Bjorn Center for Technical Education
 - i. Progress
 1. It is well underway and on schedule
 2. They needed to vacate two classrooms for one month to add additional support to the roof. Classrooms should be back in their spaces by 10/1/23.
 3. There are no supply issues.
 4. Even with the addition of the building, they will be able to maintain the soccer field and pitching mound.

Operations Committee

5. Board member commented that all looks good!
 - ii. Questions?
 - c. Autism Program at Cushing
 - i. Fencing has been installed and is working well.
 - ii. Rooms have been completed and are in use.
 - iii. Parking has been completed and is in use for staff.
 - iv. The project is on budget.
 - v. There are 5 students currently in the program at Cushing and 7 at Mallett. Originally we were going to have the full program at Cushing but staffing needs & concerns did not make this possible.
 - d. MBHS Gym Refinish
 - i. The project has not gone as planned due to humidity and the company having projects behind up in the county.
 - ii. It should be accessible September 25, 2023.
 - iii. High school staff and administration have been amenable to working with the delay. Recent weather has helped.
 - iv. There is a plan to maintain the gym floors in the district but cuts to maintenance budgets pre-covid delayed needed work. Floors are typically redone in this fashion every ten years or so.
4. Ten Year Plan - Black
- a. [Building Assessments](#) w/Sealander Architects
 - i. Initial Findings
 1. Assessments are done at all schools except for MBC and Mallett (because of their newness). We are very pleased with the quality of the reports. They are very thorough.
 - ii. Possible "Big" Ticket items
 1. The goal is to have a 5/10/15 year plan based on this information.
 2. District Kitchens are in great shape due to Andy's proactive approach.
 - iii. There could be a need to request a bond in a few years to assist with the larger projects.
 - iv. The project to do HVAC at AHS will not happen with ESSER funds due to the need to install a sprinkler system at the same time, which is not in the local budget. This cannot be funded by ESSER. Funding will need to be carefully considered, see iii.
 - v. James will create a top ten list from the assessments. This will likely include bathroom upgrades, lighting in some or all schools (LED-working with Efficiency Maine), server issues for securing

Operations Committee

cameras (grant proposal in the works) and the AHS sprinkler system.

- vi. Question with regards to the number of cameras-This varies from 65 at MBC to two at CCHS. They are located in common areas only. Our buses also have cameras.

b. We were not counting on:

- i. Parapet wall concerns at Mallett.

- 1. There is a considerable concern with regards to one of the Mallett roofs and some moisture issues. This will require a closer inspection before creating the plan and a budget. The company is booked until next summer.

c. Next Steps

- i. Committee Meeting Plan

- 1. James will put together a committee of stakeholders to review the reports, to set priorities, and create the plan by February 2024.

5. Update on District Office space - Elkington

- a. There will be a special meeting tomorrow night to review all the options. There will also be an update to ESSER funding that may be directed to the project.

6. Other:

- a. Turf questions have been raised with regards to PFAS - This concern will come before this committee at the next meeting.

7. Next Mtg. Oct 3, 2023

8. Adjourned at 5:40PM

9. Future Agenda Items

a. Updates

- i. Mallet Building Easement

b. Strategic Plan Goals

i. Next Steps

- 1. Focus Goal Areas
- 2. Possible Action Steps?

ii. Questions?