**Agenda Notes**

August 1, 2023

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

Members Present: Libby Kaut, Scott Erb, Carol Coles

Other Board Members present: Dee Robinson, Rich Ruhlin

Staff: Christian Elkington, Monique Poulin

Other staff present: None

1. Call Meeting to Order - Superintendent Elkington
   1. At 5:04 pm
2. Elect New Chair - Elkington
   1. Nominations
      1. Scott Erb was nominated by Carol Coles.
   2. Discussion
      1. None
   3. Vote
      1. Unanimous - 3-0
3. Elect Vice Chair - New Chair Erb
   1. Nominations
      1. Carol Coles was nominated by Libby Kaut.
   2. Discussion
      1. None
   3. Vote
      1. Unanimous 3-0
4. Review minutes from the last meeting - New Chair Erb
   1. None
5. Updates - Black/Elkington
   1. [Operations/Maintenance Spreadshee](https://docs.google.com/spreadsheets/d/1Ujh04R_pWLHDv_aS46fu8cxBeVvcFvfT/edit?usp=sharing&ouid=117114356732858938937&rtpof=true&sd=true)t
      1. Superintendent Elkington reviewed the spreadsheet in James’ Black’s absence.
   2. Summer work
      1. Things are going well and on track.
   3. Major projects being completed this summer/fall
      1. Aligns with spreadsheet
   4. Water Fixture Updates
      1. [Reports](https://drive.google.com/drive/folders/1l4zvn6mUlptz-9mDiBmgZa8vHEGcxpwm?usp=drive_link)
         1. Results were shared. AHS is all set. CBS has a couple of faucets that will be turned off while further adjustments are made.

e. [Building Easement issue at Mallett](https://docs.google.com/document/d/1Q1yhAPRqFxgQnEQoCxYKsa5MT0zfXYyBbRrEoOrpBh8/edit?usp=sharing)

* + 1. [High St. Docs](https://drive.google.com/drive/folders/1lH7gGUMMbANjhIniPDDOy5FfToPpEt5D?usp=sharing)
       1. Easement at Ingalls School-is being putin place to have both sides sign off.

1. Ten Year Plan - Elkington
   1. Building Assessments w/Sealander Architects
      1. Two and?
         1. $150,000 for building assessments in FY23 budget (not Mallett nor MBC)-three are complete. We should have all five assessments by the end of this month. Then we can start developing the 10 year plan with help from this data.
   2. Next Steps
      1. Committee
         1. Timeline
            1. James Black and Mike Turner will lead this committee.
            2. Need to have a plan by January to include projects in FY 25 budget
            3. Clarification that the ten year plan will include all buildings and grounds, not just the five buildings that were assessed.
2. Update on District office space
   1. In the process of working with the company that owns one of the buildings and developing a plan to renovate it.
   2. In negotiations on price
   3. Hammond Lumber will be crafting a plan, though Mike Turner has shared that the maintenance team can do some of the work.
   4. Special Ed, School Nutrition, District Offices, meeting/conference rooms, business office staff in cubicles for ease of collaboration
   5. Suspended ceilings in some areas, additional non-opening windows
   6. Need to finalize a plan for technology-Kevin Bremner is working on this.
   7. Can access ESSER funds to pay for work
   8. Potential move in date-end of September, early Oct.
3. Gym refinish question
   1. Will be complete by the end of August
4. Boosters liaison-Rich Ruhlin
   1. Request for time discussion, update with this committee at the next meeting
   2. Naming rights for fundraising-Chris will work on this policy for 8/22 Board mtg.
   3. Will have more information presented to the board in the future by the turf fundraising committee
5. Next Mtg. Sept 5, 2023
6. Adjourned at 5:31PM without objection
7. Future Agenda Items
   1. Updates
   2. Strategic Plan Goals
      1. Next Steps
         1. Focus Goal Areas
         2. Possible Action Steps?
      2. Questions?