

### **PAYDAY SCHEDULES**

Payday schedules are based on District contracts and are payable in

26 equal installments. Friday is established as the payday unless unusual circumstances exist (holiday falling on Friday, etc.).

A staff member leaving during the year will be paid on the basis of the actual number of days worked for professional staff and hours worked by the support staff.

Similarly, if a professional staff member is hired to start work during the school year, their pay will be pro-rated based on the actual days for which they have been contracted to work. (See Contractual Agreements between RSU 9 and the RSU 9 Education Association (Prof & Support Staff.) and the RSU 9 Administrators Collective Bargaining Unit.

Adopted: September 1978

Reviewed: December 1994, January 22, 2002, March 31, 2009

Revised: October 14, 2025