

Bullying and Cyberbullying Remediation Form

This page is for use when a substantiated incident of bullying is entered into the Report of Substantiated Incident of Bullying in the Maine Department of Education's NEO data reporting system. It is aligned with the NEO data categories.

The intent of remediating a substantiated incident of bullying is to counter the negative impact of bullying and to reduce the risk of future bullying incidents.

This documentation is in reference to the alleged incident of bullying reported on:

Name of student who was found to have bullied _____
(Name is for tracking in school unit files only; do not report name of student or any personally identifying information to the Maine Department of Education.)

Delineate the specific nature(s) of the incident:

- _____ Cyberbullying
- _____ Electronic expression
- _____ Physical act or gesture
- _____ Retaliation
- _____ Verbal/Oral
- _____ Written

Alternative discipline imposed for this student (actions taken):

- _____ Meeting with the student and the student's parent(s) or guardian(s)
- _____ Reflective activities, such as requiring the student to write an essay about the student's misbehavior
- _____ Mediation, but only when there is mutual conflict between peers, rather than one-way negative behavior, and both parties voluntarily choose this option
- _____ Counseling
- _____ Anger management
- _____ Health counseling or intervention
- _____ Mental health counseling
- _____ Participation in skills building and resolution activities, such as social emotional cognitive skills building, resolution circles and restorative conferencing
- _____ Community service

The student received/will receive the following discipline actions (consequences):

- _____ Alternative Discipline

_____ Detention
_____ Weekend Detention
_____ In-school suspension
_____ Out-of-school suspension
_____ Expulsion/Recommended for expulsion

Was the student referred to law enforcement? ☐ yes ☐ no

Outcome(s): _____

Additional details of disciplinary actions taken: _____

**[DOCUMENTATION OF ALL REMEDIATION ACTIONS MUST RESPECT
CONFIDENTIALITY OF STUDENT INFORMATION AS PROVIDED BY
FEDERAL AND MAINE LAW AND REGULATIONS]**

_____ Date: _____ Signature of
Principal or Superintendent's designee completing this form

Title of Superintendent's designee

If this person is not the school principal, copy to school principal on: _____
Date

Copy received: _____ Date: _____
Signature of school principal

Copy to Superintendent on: _____

Date Copy received: _____ Date: _____
Signature of Superintendent

**This substantiated incident of bullying was reported to the Maine Department of
Education without personally identifying information on: _____ initialed by:**

Cross Reference: JICK Bullying and Cyberbullying Prevention in Schools

JICK-E1 RSU9 Initial Incident Report Form

JICK-E2 Bullying and Cyberbullying Responding Form

Adopted: September 10, 2019

Revised: November 8, 2022