

The following shall not be approved:

- A. Any uses for commercial, profit-making ventures or for personal gain.
 - B. Any uses for funerals.
 - C. Any uses for individuals, including RSU 9 staff members, for recreational purposes when those functions can be conducted under the program of one of the Recreation Departments within RSU 9 geographic area. (The administration may approve a request by the Recreation Department under the conditions set out below.)
1. Any non-profit group or organization providing the general public a free service or a free enrichment program such as health, education, safety, or cultural programs may apply for use of the facilities.
 2. Any organization offering a tuition-free instructional program, not related to a regular program in an educational facility competing with the public schools may apply for use of the appropriate facilities.
 3. Meetings of the following:
 - a. Officially recognized citizen-school groups such as Parent/Teacher Organizations and Board-appointed citizen groups:
 - b. Scout troops and scouting type organizations;
 - c. Educational purposes acceptable to the Board; and Civic and general business associations for dinner and meetings to conduct seminars, show films, etc.

RSU 9 reserves the right to deny, withdraw, or postpone the approved use of a facility including athletic fields when it becomes necessary for maintenance purposes, including the care and treatment of playing surfaces.

KITCHEN / CAFETERIA USE:

It is the philosophy of RSU 9 that the building Principal is responsible to the Superintendent for every aspect of operation of any school to which they are assigned. It is understood, however, the School Nutrition Director shall be responsible to the Superintendent for the operation of the program, even though the program functions under the responsibility of the Principal. It is thus expected that the Principal and the School Nutrition Director will work closely with all programs involving school lunch. And any changes in procedure or in routine will be discussed between them before it is implemented.

It is policy of RSU 9 that when any outside group wishes to use a school lunch facility the application shall be made to the RSU 9 Support Services office. This office is then responsible to notify the Principal and School Nutrition Director, and to coordinate the program.

For use of school lunch facilities within the school by school employed personnel, the request shall be sent to the school Principal who shall coordinate the requested activity with the Support Services office shall be consulted.

Unless special circumstances exist, there shall be a member of the school lunch staff present when non-school personnel use the kitchen.

All non-school lunch personnel using school lunch facilities shall be informed of the regulations pertaining to the facility and to federal school lunch commodities.

RSU 9 SUPPORT SERVICES (207) 778-4307

2024 – 2025 Use of



RSU 9 FACILITY USE POLICIES

Applications for the use of RSU 9 facilities shall be obtained from the Support Services Department at least ten (10) days prior to the date of the proposed use of the building.

All for-profit organizations, unless sponsored by a non-profit organization, will be charged a rental fee based upon the facility location.

Proof of sponsorship along with a certificate of liability insurance will be required as part of the application procedure for outside groups.

All applications will be reviewed by the school Principal. The Superintendent of Schools will have final approval.

A \$0.50 per seat charge will be added to the admission/donation charge of any non-school event in the Mt. Blue Learning Campus auditorium. Checks will be made payable to **RSU 9 Auditorium Seating** and sent to:

RSU 9
Support Services Department
108 Learning Lane
Farmington, ME 04938

The applicant shall restore/replace any loss or damage occurring during the use of the building and its facilities to the satisfaction of RSU 9 Support Services or building Principal. Damage to District property must be paid for by the contract holder or their insurance carrier.

Use of school equipment is for contract holders only and must be requested at the time of the scheduling.

RSU 9 Facility Seating Capacities and Rental Fees

(Per the prevailing fire and safety regulations)

<u>School</u>	<u>Seating</u>	<u>Rental \$</u>
AHS Gym	800/426	\$150
AHS Cafe	514/240	\$100
Mallet Gym/Cafe	250	\$100
CCHS Gym	150	\$100
CCHS Cafe /Auditorium	130	\$100
CBS Gym	600	\$100
CBS Cafe	180	\$100
Cushing Gym	405/190	\$100
MBMS Gym	600/190	\$150
MBMS Cafe	175	\$150
Bjorn Auditorium	437	See Guidelines
MBC Food Court	200	\$100
MBC Library	50	\$100
MBC Gym	900/1500	\$200
All Classrooms	District Wide	\$50

STATE LAW PROHIBITS ALCOHOL & SMOKING ON ALL RSU 9 PROPERTY

SUNDAY ACTIVITIES ARE DISCOURAGED

**RSU 9
Support Services
108 Learning Lane
Farmington, ME 04938**

(207) 778-4307

(FAX) 778-5805



(Depending on what services and/or equipment are needed there may be additional charges. See or contact whoever to establish what they might be for your event.)