

COMMUNITY USE OF SCHOOL FACILITIES - REGULATIONS

1. **Application for Use**
 - A. Applications for the use of RSU 9 facilities shall be obtained from Support Services.
 - B. Application for the use of RSU 9 facilities must be made ten (10) days prior to the date of the proposed use of the building unless unusual circumstances exist.

2. **Regulations**
 - A. Sunday activities held in RSU 9 facilities are discouraged.
 - B. No alcoholic beverages shall be brought to or consumed in the buildings or on the grounds.
 - C. Tobacco products, electronic nicotine devices, and other similar vaping devices are not allowed on school property;
 - D. RSU 9 is not responsible for personal items which are lost or damaged during rental periods.
 - E. Appropriate apparel shall be used, including gym shoes for indoor sports.
 - F. Areas for the facilities to be used are limited to those areas defined in the application.
 - G. Parking will be restricted to approved areas only.
 - H. Additional rules may be imposed depending upon the nature of the activity.

3. **Rental Fees**
 - A. Rental fees shall be reviewed and adjusted as appropriate.
 - i. For a combination of facilities, special fees may be negotiated.
 - ii. Athletic field facilities fees will be based upon the estimated cost of care and utilities.

 - B. Other facilities to be determined at time of application.
 - i. Additional Rental Fees:
 - ii. Custodial fees may be charged for necessary custodial services (this will be defined at the time that the application is approved).
 - iii. Cafeteria staff fees may be charged for necessary cafeteria personnel services (this will be defined at the time that the application is approved).

 - C. Additional charges may be assessed following the use of the building if it is necessary to do additional cleaning, maintenance or set-up.

Waiver and/or Reduction of Fees:

The above fees may be reduced if, in the opinion of RSU 9, the organization is educational in nature and/or is serving the interest of the youth of the various communities and/or is serving the cultural or civic interests of the citizens of the communities.

4. Kitchen Cafeteria Use:

- A. The building principal is responsible to the Superintendent for every aspect of operation of any school to which he/she is assigned. It is understood, however, that the School Nutrition Director shall be responsible to the Superintendent for the operation of the program, even though the program functions under the responsibility of a principal. It is thus expected that the principal and the School Nutrition Director will work closely with all programs involving school lunch, and any changes in procedure or in routine will be discussed between them before it is implemented.
- B. It is the policy of RSU 9 that when any group wishes to use a school lunch facility, the application shall be made to Support Services. Support Services is then responsible to notify the principal and School Nutrition Director, and to coordinate the program.
- C. Unless special circumstances exist, there shall be a member of the school lunch staff present when non-school lunch personnel use the kitchen.
- D. If there is a question of the appropriateness of the activity, the District Office shall be consulted.
- E. All non-school lunch personnel using school lunch facilities shall be informed of the regulations pertaining to the facility and to federal school lunch commodities.
- F. Applications shall be obtained from Support Services and it shall be the Superintendent's responsibility through the Finance Director to approve or disapprove all applications and to determine appropriate fees.

Adopted: September 1978

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